

**ACADEMIC AND PERSONNEL COMMITTEE OF THE BOARD OF GOVERNORS
OF THE CITY OF LONDON FREEMEN'S SCHOOL
Thursday, 4 November 2021**

Minutes of the meeting of the Academic and Personnel Committee of the Board of
Governors of the City of London Freeman's School held at Ashted on Thursday, 4
November 2021 at 2.00 pm

Present

Members:

Andrew McMillan (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Nicholas Goddard
Michael Hudson
Councillor Chris Townsend
Lady Gillian Yarrow

Officers:

Roland Martin	- Headmaster of the City of London Freemen's School
Stuart Bachelor	- Deputy Head
Jo Moore	- Bursar, City of London Freeman's School
Jayne Moore	- Clerk
Kerry Nicholls	- Clerk
Charlie Pearce	- Technology support

1. APOLOGIES

Apologies were received from Deputy Chadwick and Deputy Rogula.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN
RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. MINUTES

Members heard that the Committee's Chairman was to attend a course on the Single Central Register in mid-November 2021 (referenced in section 4 of the minutes). The Headmaster and Deputy Head had – in the last few weeks – conducted a review of the SCR and welcomed further engagement from Governors.

RESOLVED, that the public minutes of the meeting of 25 May 2021 be approved as an accurate record.

4. DEPUTY HEAD'S POLICIES REPORT

The Committee considered the Deputy Head's Report on Policies.

Members commented on the impressive level of detail in the policies and a few points of clarification were explored – all of minor significance.
A Member queried whether the language of the descriptor '4' (page 1 of the executive summary) might be unclear to parents, and the Committee heard that the point would be raised at the next relevant internal meeting.

RESOLVED, that Members approve the following non-statutory policy:

- Assessment, Reporting, Tracking and Feedback

and recommend that the Board of Governors approve the following policies:

- Special Educational Needs and English as an Additional Language
- Freeman's PSHE KS2 schemes of work

- 5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
- 6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
- 7. EXCLUSION OF THE PUBLIC**
RESOLVED, That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
- 8. NON-PUBLIC MINUTES**
RESOLVED, that the non-public minutes of the meeting of 25 May 2021 be approved as an accurate record of the meeting.
- 9. OUTSTANDING ACTIONS**
Members received a report of the Committee's outstanding actions.
- 10. HEADMASTER'S REPORT**
Members received the Headmaster's non-public report.
- 11. ACADEMIC REPORT OF THE DEPUTY HEAD**
Members received the Academic Report of the Deputy Head.
- 12. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
- 13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

The meeting ended at 3.20 pm

Chairman

Contact Officer: Jayne Moore
Jayne.Moore@cityoflondon.gov.uk